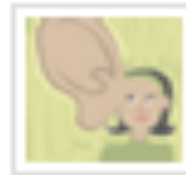


# Ten Ways

The Ten Ways guide us in making decisions relating to people and finding the path to success – it's the heart and soul of our culture.



# Do the Right Thing

Get all the facts, weigh all the alternatives and listen to all opinions, then make the right decision. Let your conscience, and your good sense, be your guide. It's better to do the "right thing," than to do "things right."



# Question Authority

When something appears inefficient, ineffective or just plain wrong, question the direction, offer new ideas and help us make the right decision.



# Listen, Not Just Hear

Listening is a skill few people have mastered. It means giving someone your full attention, taking in – and acknowledging – what they're saying. Words are wasted on people who only hear and don't listen.



# See the Glass Half Full

Be optimistic, maintain a positive attitude, and “whistle while you work.” Even the most mundane or difficult tasks won’t seem so bad, and people will like being around you more.



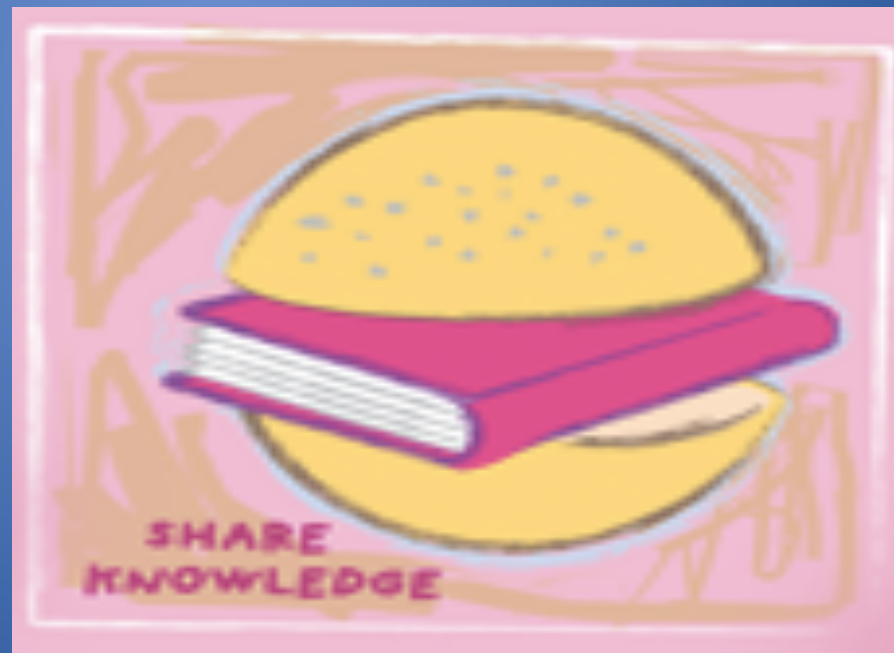
# Take Educated Risks

Question traditional ways of doing things, estimate the upside – and consider the downside – of trying something new. If the good outweighs the bad, go for it!



# Share Knowledge

Some believe if they hold all the “knowledge cards,” they have job security. These people have put their self interests above those of others and wind up compromising themselves, their co-workers and the company. Be a student and a teacher everyday.





# Walk the Talk

Do what you say. Practice what you preach.



# Share the Spotlight

Our own success always involves the efforts of others. Recognize those people who have contributed to your success. They'll feel appreciated and you will have gained their respect.



# Enjoy the Ride

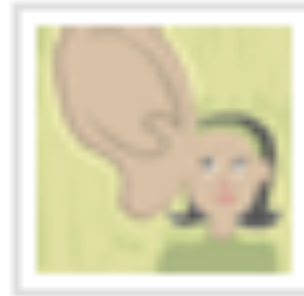
When you consider the time we spend in the workplace, it's important that you like what you're doing and that you're having a good time. If you're not having fun in your job, change it!





## Test Your Limits

Winners don't settle. They continually push themselves past their present "comfort zone," trying more challenging things and reaching new levels of success. We can't grow unless you grow.



**10**  
**Ways**